NSW Hang Gliding and Paragliding Association. (NSWHPA)

Club Management Funding Guideline

Website: http://www.nswhpa.org/ Policies
developed by NSWHPA Committee 21/22

Date of policy: Apr 2022
Due for review: Dec 2024

Michael Stott

Executive summary

The NSW Hang Gliding and Paragliding Association is a non-profit volunteer sporting organisation providing support to all NSW Hang Gliding, Paragliding and Weight Shift Microlight Clubs. The support also encompasses other forms of flying such as motorised Hang Gliding and powered Paragliding. The NSWHPA is the NSW Branch of the Sports Aviation Federation of Australia.

This guideline details the means by which NSWHPA may provide financial support to assist NSW Clubs in various matters such as to conduct administration, maintain websites, help subsidise subscription costs and encourage activities or events to be undertaken to enhance pilot education and development. The guideline is being amended to include a broader range of reoccurring costs. In particular, the regular costs incurred by Clubs relating to Launch, Landing Zone site and Weather station mast and mounting base maintenance.

NSWHPA Club Management Funding Guideline

Rationale

NSWHPA endeavours to assist NSW affiliated Clubs and pilots with financial assistance and provides funding guidelines that are on our website, NSWHPA.org. NSWHPA may provide Management Funding in the form of a payment to Clubs to assist with matters such as general administration costs, regular subscriptions and website costs.

The overwhelming NSWHPA preference is that Clubs are self-funded from membership fees and donations by member pilots. This Guideline should be viewed as a last resort measure by Clubs and not as a recurring annual entitlement.

Several NSW Clubs have approached the NSWHPA to determine whether the purchase of powered gardening and general-purpose hand tools would be reimbursed under the Club Management Funding Guideline. The NSWHPA would favourably consider requests for the purchase of hand-held gardening and general-purpose tools, including but not limited to lawn mowers, line trimmer, hedge trimmers, whipper snippers, chain saws, hammers, spanners, sockets, ladders, shovels, forks, rakes and the like.

Clubs would need to submit a funding request (with current quotations), for consideration by NSWHPA, at least one month prior to any purchase. A maximum one-off (per year) subsidy of maximum $1,000.00 would be considered. The NSWHPA would not consider funding replacement items until after the manufacturers or retailers warranty periods had expired.

Please note should the NSWHPA fund the purchase cost of powered hand tools, the NSWHPA will not fund the on-going running costs, eg fuel, oils or lubricants, etc

Note that each application will be assessed on its merits and if approved will not serve as a precedent for other clubs. NSWHPA reserves the right to approve, partially approve or deny any application based on liquidity and any other matters that the NSWHPA need to take into account.

Management Funding will not be provided for social gatherings and Clubs are encouraged to hold all meetings at venues that do not incur a charge for the use of the facility.

Aims

Management Funding is intended to be modest and by exception support NSW clubs to administer their membership base and assist with conducting events and activities for pilot development.

Process

Applications to NSWHPA for Club Management Funding are to be made by affiliated NSW clubs submitted by (January 31) using the form (referred to in Addendum 1). Affiliated Clubs have lodged AFF-1 with SAFA. The application for Management Funding will be assessed by NSWHPA to ensure it meets the aims of this guideline. Clubs will be informed whether their application for Management Funding has been approved and at what level support will be provided.

Funding requests will be assessed on a case by case basis. There is limited Management Funding available for distribution by NSWHPA and funding assessments will be made based on each Club's justification and funding request application.

Michael Stott

Addendum 1

See NSWHPA Club Management Funding Application